



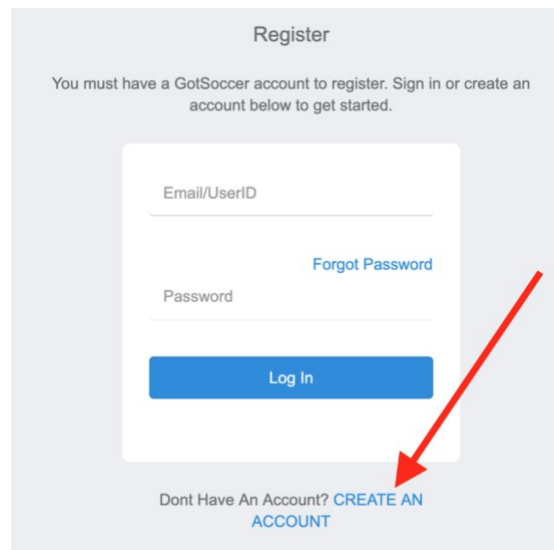
MSYSA 2020 State Cup Registration

Important: MSYSA has switched software for the 2020 state cup to GotSoccer's brand new "GotSport" software. This software will require you to create a new account for the very first time. If you had a GotSoccer "Classic" account previously, there will be instructions on how to link rosters/history later. Please use the instructions below to register using the new system. If you have any trouble or reach out to Clubs@GotSoccer.com or call our support line at 904-746-4446, open Monday through Friday from 9-5 pm eastern time.

You will start by clicking on the registration link which can be found by [clicking here](#) or on MSYSA's website.

Step 1:

When you first click on the registration link, you will see a page that looks like this. You will want to start by clicking "CREATE AN ACCOUNT"

A screenshot of the GotSoccer registration page. The page has a light gray background and a white central form area. At the top of the form, it says "Register". Below that, it says "You must have a GotSoccer account to register. Sign in or create an account below to get started." The form contains two input fields: "Email/UserID" and "Password". There is a blue link "Forgot Password" next to the password field. Below the input fields is a blue "Log In" button. At the bottom of the form, it says "Dont Have An Account? CREATE AN ACCOUNT". A red arrow points from the bottom right of the form area towards the "CREATE AN ACCOUNT" link.

On the next screen you will fill out the following information to create your single GotSport account. The required fields are marked by an asterisk on the screen and indicated by a red box in the next screen shot.

You must be sure to choose your role as a coach or manager and select the club you are associated with. This is essential in order to create a new team if your existing team does not already exist within your club in GotSport.

After you have filled the required fields and selected a role and club, click "Sign Up".

The image shows a registration form with the following fields and options:

- First Name*** and **Last Name*** (highlighted with a red box)
- DOB**: Three dropdown menus for day, month, and year.
- Gender**: A dropdown menu with "Select One..." selected.
- Time Zone Name**: A dropdown menu with "Eastern Time (US & Canad)" selected.
- Preferred Language**: A dropdown menu with "English (US) (English (US))" selected.
- Phone number** and **Mobile Phone Number**: Text input fields.
- Address** and **Address (Continued)**: Text input fields.
- City**: Text input field.
- State/Province**: A dropdown menu.
- Postal Code**: Text input field.
- Country**: A dropdown menu with "United States" selected.
- Email/UserID*** and **Password*** (highlighted with a red box)
- Role Name**: A dropdown menu with "Coach" selected.
- Club**: A dropdown menu with "A3 Soccer" selected.

Below the "Role Name" and "Club" dropdowns, there is a note: "If you are a club administrator, please contact the league to be set up as an admin user." Two red arrows point from this note to the "Coach" and "A3 Soccer" dropdowns respectively.

At the bottom of the form is a red button labeled "Sign Up".

Step 2:

After signing up, you will be sent to the following registration screen. If you were already assigned to a team you would see it listed on the left-hand side. To create a new team you will FIRST, search to see if your team is already listed within your club in GotSport. After selecting your club and filling out the Team Name, click "Search".

The screenshot shows a 'Register' page with two main sections: 'My Teams' and 'Search Teams'. The 'My Teams' section contains a message: 'You are not currently a manager or coach for any teams. Use the search to the right to find teams you can register to this event.' The 'Search Teams' section has a heading and a sub-heading: 'Search for the teams that you manage or coach or for the teams of the clubs that you're a part of as a manager or coach. If you do not find your team, you can create a new team after the search.' Below this is a form with fields for 'Team' (text input with 'Wave'), 'Club' (dropdown with 'A3 Soccer'), 'Gender' (dropdown with 'All'), and 'Age' (dropdown with 'Open'). A red 'Search' button is at the bottom of the form. A red arrow points from the 'My Teams' message area to the 'Search' button.

After searching, you will either see your team below to register OR, you will create a new team by filling out the form below and clicking “Save”.

You MAY see your team listed as a result of team data brought over from the latest Bethesda Premier Cup events held in November of 2019. If you see your team, continue to step 3 and click “Register”.

This screenshot shows the 'Search Teams' form after a search. It includes a message: 'No teams were found with your search. You may create a new team by filling out the form below.' The form has fields for 'Name' (text input with 'Wave'), 'Club' (dropdown with 'A3 Soccer'), 'Gender' (dropdown with 'Boys'), and 'Age Group' (dropdown with 'U14'). Below these are fields for 'Logo' (a 'Choose File' button with 'No file chosen'), 'Colors' (two color selection buttons), and 'Role Name' (dropdown with 'Coach'). A blue 'Save' button is at the bottom. A red box highlights the 'Gender' and 'Age Group' dropdowns, and a red arrow points from the right side of the form to the 'Save' button.

Step 3:

You will now see your newly created team available to register. You will want to click on the “Register” button.


Search Teams

Search for the teams that you manage or coach or for the teams of the clubs that you're a part of as a manager or coach. If you do not find your team, you can create a new team after the search.

Team: Wave Club: A3 Soccer

Gender: All Age: Open

The new team was created successfully. Click the Register button below to register this team to the event.



Step 4:

After clicking “Register” on the next page you will confirm the details of your personal account and click “Save and Continue”.

Update Profile | Team Information | Registration Form | Roster Review

Wave
A3 Soccer Male U14
[Change Team](#)

Edit your profile information below. In subsequent steps you'll be able to add coaches, managers, and officials to your team.

First Name: JoAnn Last Name: Siler
Email/UserID: joansiler88@gmail.com Contact Email:
Phone: Preferred Language: English (US) (English (US))
Time Zone Name: Eastern Time (US & Canada)
Phone number: Mobile Phone Number:
Address: Address (Continued):
City: State/Province:
Postal Code: Country: United States

Step 5:

This next page, you will confirm the name, gender, and team age is correct for this season. After confirming, click “Save and Continue”.

The screenshot displays a web interface for team registration. At the top, there are four navigation tabs: 'Update Profile', 'Team Information' (highlighted in red), 'Registration Form', and 'Roster Review'. Below the tabs, the team's current information is shown: a shield icon, 'Wave', 'A3 Soccer', 'Male', and 'U14'. A red link labeled 'Change Team' is present. A light blue box contains the instruction 'Edit your team's event registration details below.' The form fields are: 'Team Name' (text input with 'Wave'), 'Club: A3 Soccer', 'Gender' (dropdown menu with 'Boys'), and 'Age' (dropdown menu with 'U14'). A red arrow points from the left towards the 'Save and Continue' button at the bottom of the form.

Step 6:

On the next five pages, you will be asked to fill out all components of the registration form. Upon completion of each section, click “Save and Continue” to move on to the next page.

Step 7:

Upon completion of step six, you will then be asked to add coaches and managers to the team.

You may add yourself or anyone else listed to the team for this event by clicking the “Add” or “+” button.

If you do not see the coach/manager listed below, you must first enter the first name, last name, and email of the coach/manager you would like to add in the appropriate boxes and click “Search”.

The screenshot displays a web interface for managing team officials. At the top, there are navigation tabs: "Update Profile", "Team Information", "Registration Form", and "Roster Review". The main content area is for a team named "Wave", which is an "A3 Soccer Male U14" team. Below the team name is a "Change Team" link.

The "Team Officials" section contains a blue box with instructions: "Add yourself to the team using the form below or search for users and add him/her to the team. If your search does not return any results, you'll be able to create a new user to add to the team." Below this is a search form with fields for "First name", "Last name", and "Email", and a "Search" button.

Below the search form is the "Add yourself to the team" section. It contains a form with the following information: "Siler, JoAnn" (Name), "joannsiler88@gmail.com" (Email), and "Coach" (Role). There is an "Add" button next to the role dropdown.

At the bottom, there are two sections: "Current Team Officials" and "Event Team Officials". The "Current Team Officials" section shows a list of officials. One official is listed: "Siler, JoAnn" (Coach). There is a green "+" button and a red "x" button next to the name. A red arrow points from the "Add" button in the "Add yourself to the team" section to the "+" button in the "Current Team Officials" list.

The "Event Team Officials" section shows a table with the header "Name" and a message "No One Currently On Team".

At the bottom right of the interface is a "Continue" button.

If the individual is not found, you will have the option to add that person to the account by clicking “Create”.

First name Last name Email

Jorge Polanco jorge.polanco Search

Siler, JoAnn Coach Add
joannsiler88@gmail.com

Search Results

No users were found. Complete the form to create a new user and add him/her to the team.

First Name* Last Name*
Jorge Polanco

DOB Gender
Select One...

Contact Email Role Name
Coach

Time Zone Name Preferred Language
Eastern Time (US & Canada) English (US) (English (US))

Phone number Mobile Phone Number

Address Address (Continued)

City State/Province

Postal Code Country
United States

User Account
Email/UserID Password
jorge.polanco@yahoo.com

Create

When you are finished adding coaches/managers to the team, you will want to click "Continue".

Wave
A3 Soccer Male U14
Change Team

Team Officials
Add yourself to the team using the form below or search for users and add him/her to the team. If your search does not return any results, you'll be able to create a new user to add to the team.

First name: Last name: Email:

Add yourself to the team

Siler, JoAnn
joannsiler88@gmail.com Coach

Current Team Officials

Name		
Polanco, Jorge Coach	<input type="button" value="+"/>	<input type="button" value="x"/>
Siler, JoAnn Coach	<input type="button" value="+"/>	<input type="button" value="x"/>

Event Team Officials

Name		
Polanco, Jorge Coach		<input type="button" value="x"/>
Siler, JoAnn Coach		<input type="button" value="x"/>

Step 8:

On this next page you will see an overview of the team you will be submitting along with the appropriate fee group the team age group falls under.

Click "Checkout" to continue on and enter your payment information OR you may click the "Register Another Team" button on the right side to go to the beginning and restart the process with a new team. You will enter the payment information for all teams at the end after clicking "Checkout".

Cart

Item	Quantity	Price	
Wave WAVd6	1	\$565.00	<input type="button" value="Select different fee"/>

Add Item to Cart

Step 9:

Upon clicking “Checkout” you will be taken to this next screen where you will enter your credit card details, check off “I Agree”, and then click “Pay”.

Cart / Checkout

Fill out form to complete registration

Charged Today	\$565.00
Charged Later	\$0.00
Total	\$565.00

Payment method

Credit Card

Credit Card Information

Credit Card Number

.....6253

Expiration Date

12/2020

CVC Code

345

Payment Terms

I agree to the payment amount and structure laid out on this page

Yes, I agree

Pay

DUE TODAY

Team Registration (2020 State Cup) - Wave	\$565.00
Total	\$565.00

DUE LATER

Total	\$0.00
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You have now completed your team registration and will receive a confirmation email with next steps.