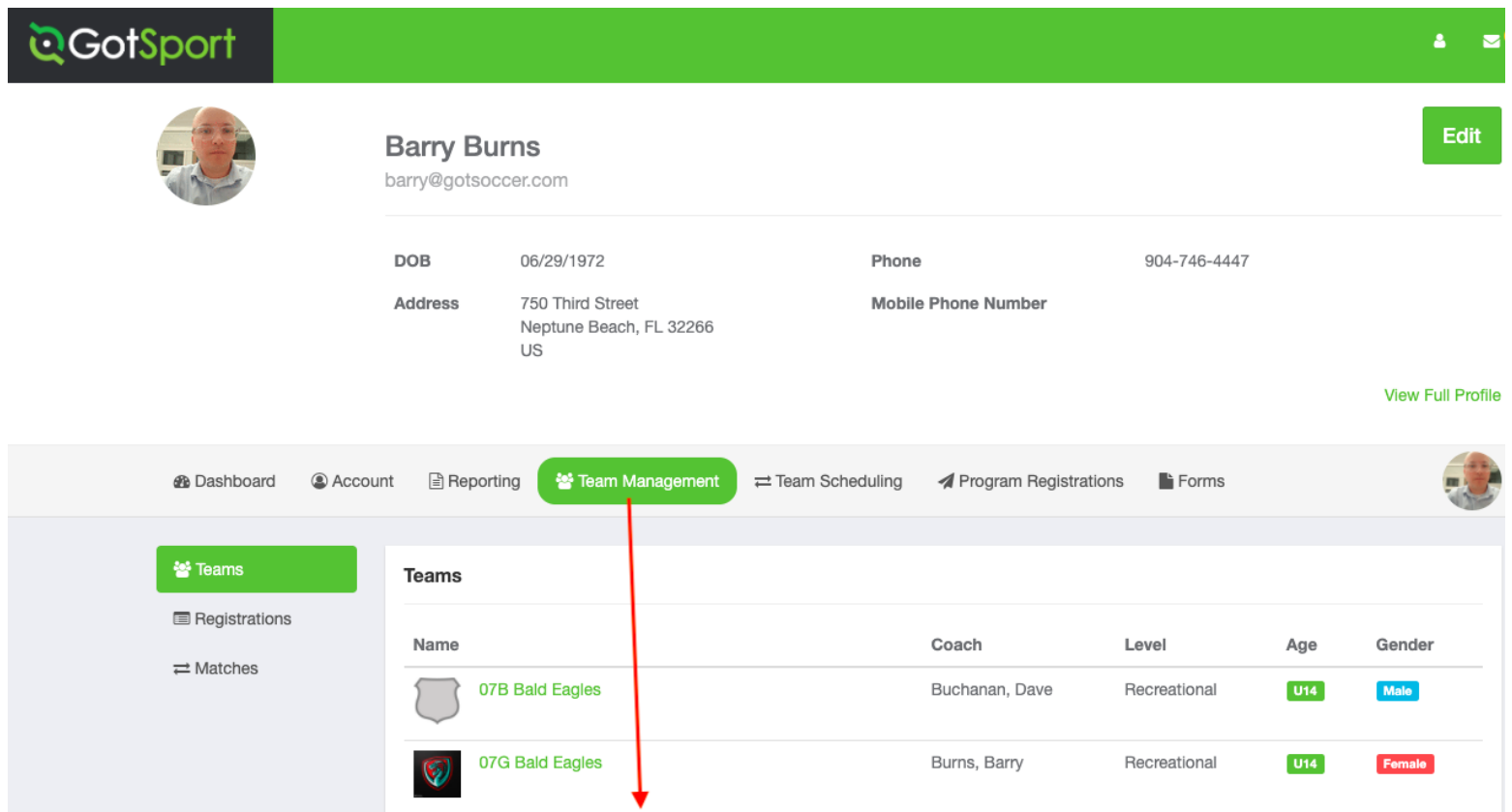


How to Print a Roster / Player Cards For An Event Roster

Important: You can only print the player cards if your team roster has been approved by the event. If you do not see the option for Roster PDF **you will need to contact the event** as the roster most likely has not been approved.

Step One:



From your coach profile, click the the Team Management tab to view your teams and select the appropriate team.











The screenshot displays the GotSport user interface. At the top, there is a green header with the GotSport logo and user icons. Below this is a profile card for Barry Burns, including a profile picture, name, email address (barry@gotsoccer.com), and an Edit button. The profile card also lists personal information: DOB (06/29/1972), Address (750 Third Street, Neptune Beach, FL 32266, US), Phone (904-746-4447), and Mobile Phone Number. A 'View Full Profile' link is visible at the bottom right of the profile card.

Below the profile card is a navigation bar with several tabs: Dashboard, Account, Reporting, Team Management (highlighted in green), Team Scheduling, Program Registrations, and Forms. A red arrow points from the 'Team Management' tab down to a table of teams.

The table, titled 'Teams', has the following columns: Name, Coach, Level, Age, and Gender. It lists two teams:

Name	Coach	Level	Age	Gender
 07B Bald Eagles	Buchanan, Dave	Recreational	U14	Male
 07G Bald Eagles	Burns, Barry	Recreational	U14	Female


	Mambacita Elite 08	Burns, Barry	Competitive	U14	Female
	Mamba FC Green		Competitive	U14	Male
	MS Stars	Burns, Barry	Competitive	U15	Female
	MT All-Stars		Recreational	U13	Male
	Predators	Anderson, David	Competitive	U14	Male
	Roadrunners	Burns, Barry	Recreational	U13	Male
	Test	Burns, Barry	Recreational	U18	Male
	Wyoming All-Stars	Nieto, Mike	Competitive	U14	Female

Step Two:

Click on the Rosters tab

MS Stars ×

Team Rosters Team Registrations Messages


MS Stars U15 Female Competitive
 Birthday Range: 01/01/06 - 12/31/06

Name

Competitive Level

Logo No file chosen

Short Name

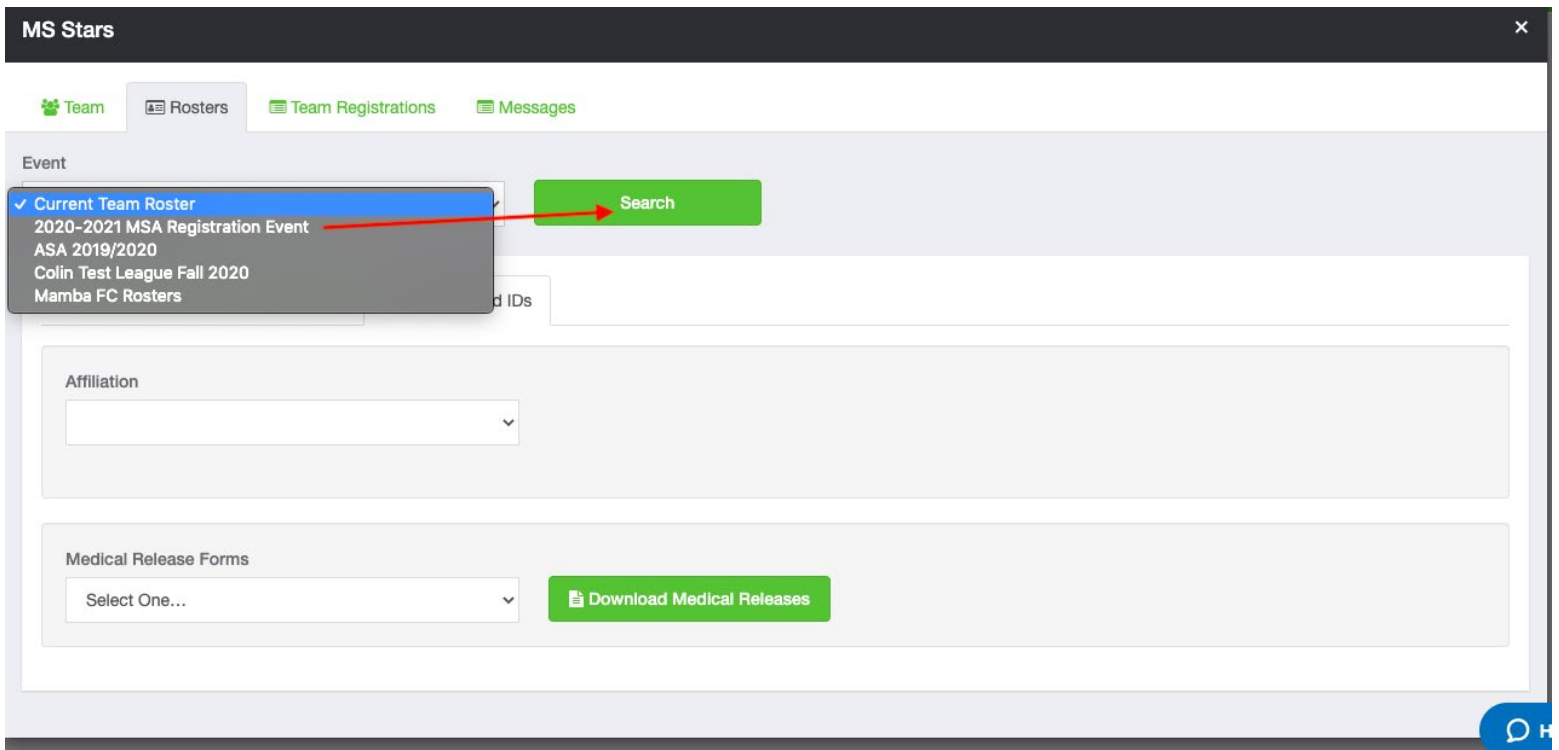
Gender

Legacy ID

Age Group [Switch to School Year](#)

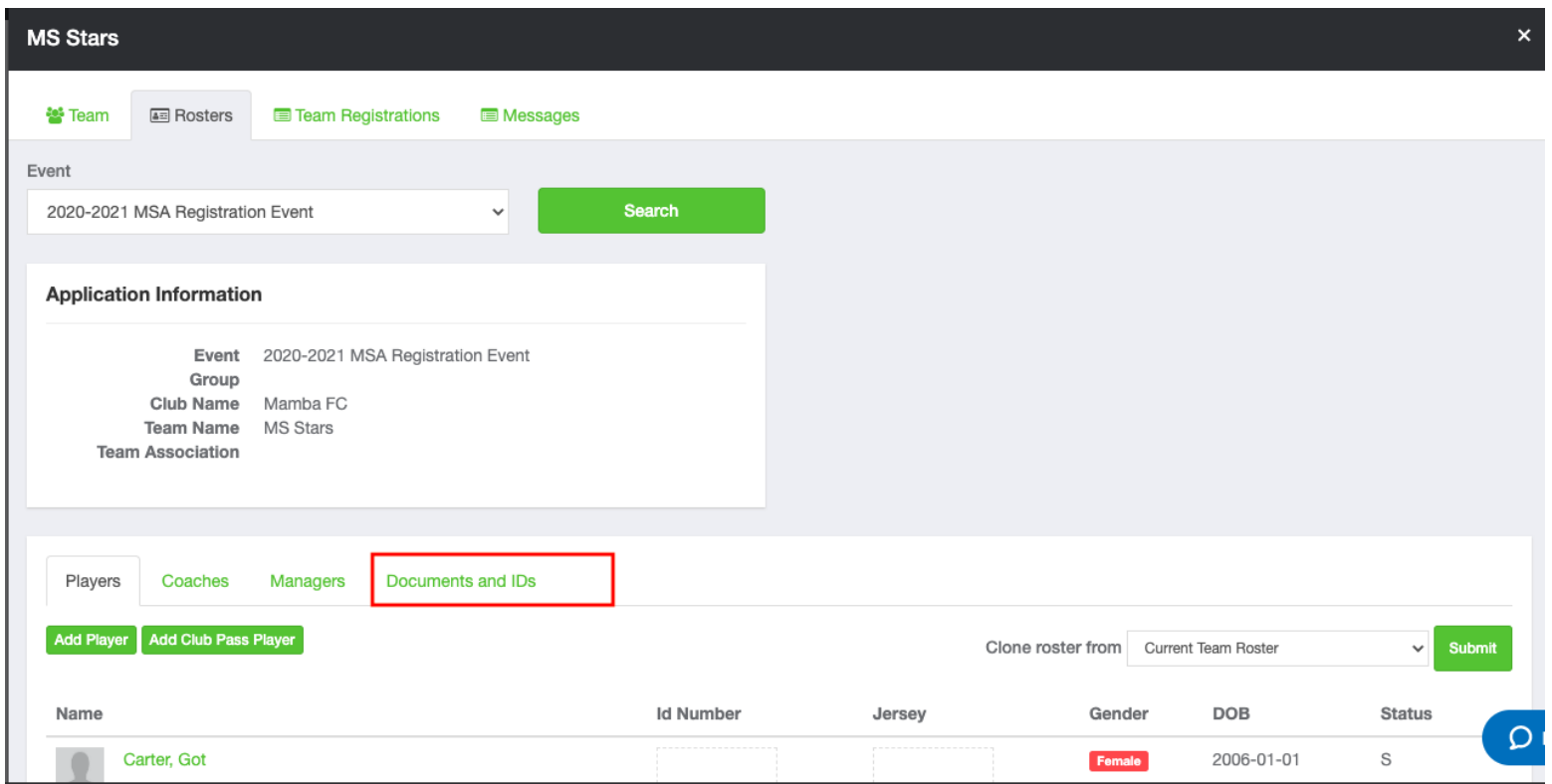
Step Three:

Choose the event for which you want to print documents and click SEARCH



Step Four:

Click on the Documents and IDs tab.



Step Five:

Click the "Roster PDF" and/or "ID Cards" button, and print.

The screenshot shows a web application interface with a navigation bar at the top containing 'Players', 'Coaches', 'Managers', and 'Documents and IDs'. The 'Documents and IDs' section is selected. Below the navigation bar, there is a form with the following elements:

- Affiliation:** A dropdown menu showing 'USYS'.
- Font Size:** A text input field containing '9'.
- Font Size Small:** A text input field containing '8'.
- Line Height:** A text input field containing '0.75'.
- Padding Top:** A text input field containing '25'.
- Buttons:** Three green buttons are visible: 'Roster PDF' (highlighted with a red box), 'Virtual Cards', and 'ID Cards' (highlighted with a red box).

Troubleshooting:

If you do not see your Roster PDF **you will need to contact the event** as the roster most likely has not been approved. **You can only print a specific event roster if that roster is approved by the event itself.**